

AY 2025-2026

Submission Deadlines are 5pm

DUE DATE¹	ACTIVITY	DETAILS
Ongoing	PTR faculty enter their review and evidence of performance in eFaculty's F180 - Resources are located on this web page.	PTR Faculty in eFaculty
AUGUST		
Fri, Aug 22	Distribute List, S97-5 , and instructions to faculty, Chairs, and Deans ² ; PTR faculty enter review and evidence in F180	Faculty Services
NOVEMBER		
Fri, Nov 21	Distribute List, S97-5 , and instructions to faculty, Chairs, and Deans; PTR faculty enter review and evidence in F180	Faculty Services
JANUARY		
Fri, Jan 2	Remind PTR faculty of upcoming review; <i>PTR faculty enter review and evidence in F180</i>	Faculty Services
Fri, Jan 23	Deadline to submit requests to postpone PTR process	PTR Faculty email to Dean and FS (efaculty@sjsu.edu)
FEBRUARY		
Fri, Feb 6	Deadline to distribute postponement approvals	Faculty Services
Fri, Feb 13	Update or report department PTR committee membership	Chair to Faculty Services
Mon, Feb 16	All PTR cases created for reviewers; Departments assist faculty	FS staff; Departments
MARCH		
Fri, Mar 6	Submit Post Tenure Review Materials 5pm submission deadline <i>"Regenerate" and submit packet. (Faculty Services will lock packets.)</i>	PTR Faculty via eFaculty
Mon, Mar 9	Move Packet to Department Level Reviewers	Faculty Services via eFaculty
Mon, Mar 30	Department committee issues summary of review	Committee via eFaculty

¹ All deadlines are 5:00pm unless Faculty Services approves modifications.

² Academic terms herein, such as "Chair," "Dean," "Department," and "College," also refer to titular and organizational equivalents.

*Note: Faculty Services prepared this calendar following CFA-CSU CBA and University Policies. Send inquiries to efaculty@sjsu.edu.

*Note: The CBA does not provide a 10 day optional response for decisions

APRIL		
Tue, Apr 1	Forward case to Chair	Faculty Services via eFaculty
	Distribute committee summary to Chair, Dean, and PTR faculty	
Thu, Apr 2	Begin Chair/Comm. Chair/Dean/PTR Faculty - Meeting(s) discuss summary (CBA 15.36)	Chair/Comm. Chair/ Dean and PTR Faculty
Wed, Apr 15	Submit Chair summary (if applicable)	Chair via eFaculty
Thu, Apr 16	Final Department Level Summary(ies) Sent to PTR Faculty	Faculty Services via eFaculty
Mon, Apr 27	Optional response to department level summaries due	PTR Faculty via eFaculty
Tue, Apr 28	Move Packet to College Level for Dean's Review	Faculty Services via eFaculty
	Continuation period for Dean and PTR faculty discuss review and summary (CBA 15.36)	Dean and PTR Faculty
MAY		
Thu, May 7	Dean's comments submitted	Dean via eFaculty
Fri, May 8	Dean's Comments Sent to PTR Faculty	Faculty Services via eFaculty
Thu, May 14	All PTR materials filed to PAF	Faculty Services

COLOR LEGEND

Candidate
Dept. Committee
Chair
College Committee