Accessing the Advisor Request System View/Add page in MySJSU

1) Click the Navigation Icon

2) Select Menu

| Menu ⌄ | Search in Menu | 🔍 |

1 of 3

NavBar
- Recently Visited
- Favorites
- Menu

3) Select the SJSU Campus Solutions folder

NavBar: Menu
- Recently Visited
- Favorites
- Menu

- 📁 Alert-SJSU ＞
- 📁 CSU SA Baseline ＞
- 📁 Self Service ＞
- 📁 SJSU Campus Solutions ＞
- 📁 Campus Community ＞
- 📁 Student Recruiting ＞

4) Select the Academic Advisement folder

NavBar: Menu
- Recently Visited
- Favorites
- Menu

Menu

SJSU Campus Solutions
- 📁 Academic Advisement ＞
- 📁 Campus Community ＞
- 📁 Institutional Research ＞
- 📁 Messaging ＞

5) Select the Advisor Request System (ARS) folder

NavBar: Menu
- Recently Visited
- Favorites

Menu ＞ SJSU Campus Solutions

Academic Advisement
- 📁 Advisor Request System (ARS) ＞

6) Select the Advisor Request System View/Add page

NavBar: Menu
- Recently Visited
- Favorites

Menu ＞ SJSU Campus Solutions ＞ Academic Advisement

Advisor Request System (ARS)
- ☰ Advisor Request View/Add